

School District of Santa Rosa County
Job Description
Audiologist

Reports To: Director of ESE
FLSA Status: Non-Exempt
Department: ESE
Prepared by: Human Resources
Date: May 12, 2022
Job Code: 12070
Range: 26

Primary Duties and Responsibilities (Essential Functions):

- Develop and supervise a district-wide hearing screening program and provide training to audiometric technicians or other appropriate personnel
- Perform comprehensive audiological evaluations
- Make appropriate referrals for further audiological, communication, educational, psychosocial, or medical assessment
- Interpret audiological data to school personnel, families, and community agencies
- Serve as a member of the educational team in the evaluation, planning, and placement process of hearing-impaired students. Make recommendations regarding placement, related service needs, communication needs, and modification of classroom environments for students with hearing impairments and other auditory problems
- Provide in-service training on hearing and hearing impairments and their implications to school personnel, children, and parents
- Make recommendations about and ensure proper fit of hearing aids, cochlear implants, group and classroom amplification, and assistive listening devices
- Analyze classroom noise and acoustics and make recommendations for improving the listening environment
- Manage the use and calibration of audiometric equipment
- Maintain a detailed inventory of all equipment on loan to individuals and schools
- Assist in the evaluation and selection of equipment and/or products used
- Supervise and evaluate office personnel
- Inter/Agency Communications and Delivery
 - Serve as Liaison to the Florida Department of Education as assigned
 - Direct, coordinate and/or provide in-service training to involve district and school personnel, community representatives, and others when appropriate
 - Serve as a consultant to staff members, District personnel, school, family, or outside agencies. Maintain a very close working relationship with the District and school personnel as well as the medical and social services community to ensure students are receiving appropriate services
 - Respond to inquiries or concerns in a timely manner either written or orally
 - Keep Director – Exceptional Student Education informed about potential problems or unusual events.
 - Involve the local media regarding special events.
 - Develop and maintain good public relations with community agencies and other professionals

Supervision Received:

- Director of ESE

Supervision Exercised:

- Support staff as assigned

Minimum Qualifications & Skills:

- **Doctoral** degree from an accredited institution. Major in Audiology, Communication Sciences and Disorders, or other similar major. Hold certificate of Clinical Competence in Audiology (or meet equivalent requirements necessary to qualify for such certificate) or have academic course work, clinical practicum and nine months of supervised professional experience completed to qualify for the certificate

Preferred Qualifications & Skills:

- Experience in a school setting

Physical Demands:

- The physical demands are mostly office type work involving sitting, walking, bending, lifting, or reaching and the use of computer keyboards and audiometric testing equipment. The demands could include pushing an occupied wheelchair as well as carrying, pushing, pulling, or lifting equipment greater than 20 lbs. The employee must be able to speak clearly and hear the student's spoken responses. On occasion the employee may need to restrain an uncooperative student. The employee also drives to various schools, administrative offices, and community agencies.
- Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Terms of Employment:

- Approved Compensation Plan
- Educational Support Salary Schedule

Job Benefits:

- Pension or Investment Plan provided by the Florida Retirement System (FRS)
- Personal and family health care plans available include medical, dental and vision
- Paid sick leave and optional personal leave
- Generous paid holidays

Conclusion:

- This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work to be performed. This job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities, or working conditions associated with this position.
- There are marginal tasks employees are required to perform that are incidental to the primary responsibilities.
- Positive personal characteristics required of all employees such as honesty, integrity, sobriety, and communication skills are presumed qualities.