

Job Description

Behavior Intervention Paraprofessional

Reports to: School Principal

FLSA Status: Non-Exempt

Department: All Schools

Prepared by: Human Resources

Date: September 10, 2018

Job Code: 45260

Range: 10

Principal Duties and Responsibilities (Essential Functions):

To assist in the implementation of all aspects of the building's behavior intervention support program, including, but not limited to, the delivery of researched based intervention strategies to individual students as well as small groups of students, and progress monitoring of those students.

- Implement assigned behavioral, socialization or academic interventions and/or methodologies
- Use positive reinforcement for appropriate behavior and research-based Positive Behavior Support strategies
- Model instructional and behavior management techniques as determined by the teacher or school administrator
- Collect data and report changes in the student's behavior to the Case Manager, School Designated Staff, MTSS team members, and/or Supervisor.
- Assist with classroom management, such as organizing instructional and other materials;
- Assist with Schoolwide PBIS events, planning and implementation
- Support the ISS (In School Suspension/Detention) program
- Attendance at all mandatory meetings and trainings (ex; Classroom Management & Crisis Prevention Intervention (CPI))
- Other duties as assigned by the supervisor.

Limitations:

- Behavior Intervention Paraprofessional may not provide any instructional service to a student unless the paraprofessional is working under the direct supervision of a teacher.
- Behavior Intervention Paraprofessional may assume limited duties that are assigned to similar personnel who are not working in a program supported with funds under this part, including duties beyond classroom instruction or that do not benefit participating children, so long as the amount of time spent on such duties is the same proportion of total work time as prevails with respect to similar personnel at the same school.

Supervision Received:

School Principal or Administrator

Supervision Exercised:

N/A

Minimum Qualifications & Skills Required:

- Graduation from high school or GED; and
- Successfully complete a minimum of 48 semester college hours credited toward an Associate's Degree and verified by college transcript; or
- A passing score on the PRAXIS exam
- Two years of work experience related to working with students in a school/educational setting

Preferred:

Keyboarding; operate data entry equipment, copiers and other office equipment. Knowledge and/or Experience with students that have behavioral needs. It is preferred that the applicant has training and professional development in the area of behavioral strategies.

Physical Demands:

Ability to lift light to moderate weight (up to 60 pounds); communicate using speech, hearing and vision skills. Work inside and outside of classroom with children and teachers. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Terms of Employment:

Approved Compensation Plan
Educational Support Salary Schedule

Conclusion:

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. However, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, and responsibilities or working conditions associated with the position.