

**School District of Santa Rosa County
Job Description**

Electrician I

Reports to: Supervisor of Building Maintenance	FLSA Status: Non-Exempt
Department: Maintenance	Prepared by: Human Resources
Date: May 22, 2014	Job Code: 11010
Position #: 85250	Range: 11

Principal Duties and Responsibilities (Essential Functions):

Essential functions are fundamental job duties. They do not include marginal tasks which are also performed but are incidental to the primary functions. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position, nor does every position allocated to the class necessarily perform every duty listed. Personal characteristics required of all employees such as honesty, industry, sobriety and the ability to get along with others, are presumed qualities and may not be listed specifically.

- Assists in maintenance and repair of electric equipment and appliances;
- Assists in making repairs to electrical motors, controllers, switchboard panels and lights;
- Locates and corrects power failure and motor trouble on electrically operated machinery and apparatus;
- Assists in installing electrical additions and alterations to county buildings;
- Performs other electrical and mechanical work in repairing and replacing parts, using standard and special electrical tools and equipment;
- Operates volt meters, amp meters and specialized meters;
- May be required to work after hours and weekends;
- Performs related duties as required or assigned.

Supervision Received:

Supervisor of Building Maintenance and Maintenance Foremen

Supervision Exercised:

None

Minimum Qualifications & Skills Required:

Graduation from high school, trade school or GED. One year experience in the electrical trade; or an equivalent combination of training and experience.

Preferred:

Operation of a variety of tools and equipment of the trade.

Physical Demands:

Must be able to walk, stoop, bend, crawl, climb and reach; requires moderate to heavy lifting of over 75 pounds; Works outside and inside, working under hazardous conditions with electrical current. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Terms of Employment:

Approved Compensation Plan
Educational Support Salary Schedule

Conclusion:

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. However, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, and responsibilities or working conditions associated with the position.