

School District of Santa Rosa County
Job Description
Teacher on Special Assignment for Wildlife Educational Programs

Reports To: Coordinator of STEAM

FLSA Status: Exempt

Department: Curriculum & Instruction

Prepared by: Human Resources

Date: July 13, 2022

Job Code: 20095

Primary Duties and Responsibilities (Essential Functions):

- Design, develop, instruct, and evaluate the impact of lessons in applied life science concepts for elementary, middle, and high school students in a hands-on, interactive environment located at the Emerald Coast Wildlife Refuge (ECWR)
- Schedule and facilitate Wildlife Education Program field trips for students to tour ECWR facilities and exhibits
- Facilitate the development and modification of curriculum for the Wildlife Education Program
- Assist in the overall implementation, monitoring, and evaluation of the Wildlife Education Program
- Identify, analyze, and propose solutions for problems encountered in the Wildlife Education Program
- Serve as liaison between the Wildlife Education Program and Santa Rosa District Schools
- Organize, plan, implement, and provide Inservice activities for teachers who attend the Wildlife Education Program
- Perform related duties as required

Supervision Received:

- Coordinator of STEAM

Supervision Exercised:

- N/A

Minimum Qualifications & Skills Required:

- Bachelor's degree or higher in a life science related field from an accredited institution or five (5) years of teaching experience in elementary school (intermediate grades), or in science at middle school level or high school level
- Currently hold or eligible for Florida teaching certificate in: Elementary Education, Middle Grades Science (5-9), Secondary Grades Science (7-12); or Biology (6-12)

Preferred Qualifications & Skills:

- Previous experience with Science/Nature center educational program planning and development
- Documented experience with STEM or STEAM education

Physical Demands:

- Exerting up to 20 lbs. of force occasionally and/or up to 10 lbs. of force as needed to move objects. While performing the responsibilities of the job, the employee is required to talk and hear. The employee is often required to sit and use their hands and fingers, to handle or feel. The employee is required to stand, walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl. Vision abilities required by this job include close vision.
- Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Terms of Employment:

- Approved Compensation Plan
- Instructional Salary Schedule
- 10 Months
- 7.5
- Grant Funded

Job Benefits:

- Pension or Investment Plan provided by the Florida Retirement System (FRS)
- Personal and family health care plans available include medical, dental and vision
- Paid sick leave and personal leave
- Generous paid holidays

Conclusion:

- This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. However, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, and responsibilities or working conditions associated with the position.
- There are marginal tasks employees are required to perform that are incidental to the primary duties and responsibilities.
- Positive personal characteristics required of all employees such as honesty, integrity, sobriety, and communication skills are presumed qualities.