SANTA ROSA COUNTY SCHOOL DISTRICT

VETERANS' PREFERENCE CLAIM FORM

Veteran's Name	Street Address
City, State	Zip Code
Telephone No. (include Area Code)	**Cell Phone No.** (include Area Code)
Branch of Service	**Date of Entry** / **Date of Discharge**

Chapter 295, Florida Statutes, sets forth certain requirements for public employers to accord preferences in appointment, retention, and promotion to certain veterans and other related groups of individuals.

INSTRUCTIONS: Complete ONLY if you are claiming Veterans' Preference. All applicants claiming Veterans' Preference must complete this form and include all supporting documentation which is to be submitted with your online application.

I. Veterans' Preference Request

Please check the boxes that apply to you. (Both boxes must be checked to claim Veterans' Preference.)

☐ I am claiming Veterans' Preference.

☐ I have included the correct supporting documentation:

A. Veterans, disabled Veterans, spouses of disabled Veterans and family members shall furnish a Department of Defense document, commonly known as form DD-214 or military discharge papers, or equivalent certification from the DVA, listing military status, dates of service and Character of Discharge.

B. Disabled Veterans shall also furnish a document from the Department of Defense, the DVA, or the Department certifying that the Veteran has a service-connected disability.

C. Spouses of disabled Veterans shall also furnish either a certification from the Department of Defense or the DVA that the Veteran is totally and permanently disabled or an identification card issued by the Department; spouses shall also furnish evidence of marriage to the Veteran and a statement that the spouse is still married to the Veteran at the time of the application for employment; the spouse shall also submit proof that the disabled Veteran cannot qualify for employment because of the service-connected disability.

D. Spouses of persons on active duty shall furnish a document from the Department of Defense or the DVA certifying that the person on active duty is listed as missing in action, captured in line of duty, or forcibly detained or interned in line of duty by a foreign government or power; such spouses shall also furnish evidence of marriage and a statement that the spouse is married to the person on active duty at the time of that application for employment.

E. The mother, father, legal guardian, or unremarried widow or widower of a deceased Veteran shall furnish a document from the Department of Defense showing the death of service member while on duty status under combat-related conditions or the DVA certifying the service-connected death of the Veteran, and shall further furnish evidence of marriage. The legal guardian shall show the proper court documents establishing the legal authority for the Guardian.

F. DMS is requiring that current reserve members and National Guard members provide a letter from their Commanding Officer stating the dates of their military service to establish that they are currently active.

II. Veterans' Status Claimed

Please check the following appropriate statement as it applies to you. (Check ALL that apply)

☐ A veteran with a service-connected disability who is eligible for or receiving compensation, disability retirement, or pension under public laws administered by the U.S. Department of Veterans Affairs and the Department of Defense.

☐ The spouse of a veteran who cannot qualify for employment because of a total and permanent service-connected disability, or the spouse of a veteran missing in action, captured or forcibly detained by a foreign power.

☐ A veteran of any war who has served on active duty for one day or more during a wartime period, excluding active duty for training, and who was discharged under honorable conditions from the Armed Forces of the United States of America or a veteran who has been awarded a campaign or expeditionary medal.

☐ The unremarried widow or widower of a veteran who died of a service-connected disability.

☐ The mother, father, legal guardian or unremarried widow or widower of a service member who died as a result of military service under combat-related conditions as verified by the U.S. Department of Defense.

☐ A current member of any reserve component of the U.S. Armed Forces or the Florida National Guard.

If an applicant claiming Veterans' Preference for a vacant position is not selected, he/she may file a complaint with the Florida Department of Veterans' Affairs, 11351 Ulmerton Road, Suite 311-K, Largo, FL 33778. A complaint must be filed within twenty-one (21) days of the applicant receiving notice of the hiring decision made by the employing agency or within three (3) months from the date the application is filed with the employer if no notice is given.

I hereby certify that the information provided above is true and correct. I have received notice via the preceding paragraph of the appropriate procedures to follow in order to initiate an investigation into any non-compliance with the Veterans' Preference laws.

Signature of Applicant	**Date**